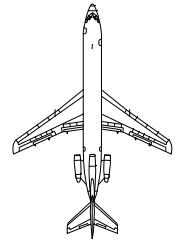
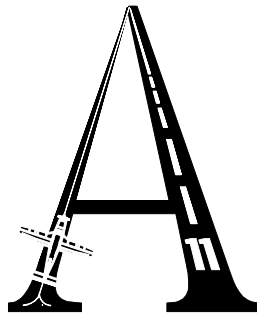


**Western  
Pacific  
Region**



**Airports  
Division**

San Francisco Airports District Office  
831 Mitten Road, Room 210  
Burlingame, California 94010  
(650) 876-2778

Regional Airports Division Headquarters  
P.O. Box 92007 World Way Postal Center  
Los Angeles, California 90009  
(310) 725-3600

Honolulu Airports District Office  
P.O. Box 50244  
Honolulu, Hawaii 96850  
(808) 541-1232

**Fall**

**1997**

## Airport Financial Forms

Sponsors of commercial service airports are reminded of their requirement to submit financial data for fiscal year 1997. The filing requirement for reports is listed under 49 U.S.C. Section 47107(a)19 and Section 111(b) of the Federal Aviation Administration Authorization Act of 1994. The filing deadline is 120 days following the end of the sponsors fiscal year. The two reports, FAA Form 5100-125 and FAA Form 5100-126, should be submitted to the Federal Aviation Administration, Airport Safety and Compliance Branch, AAS-310, ATTN: Airport Financial Reports, 800 Independence Ave., S.W., Washington, DC 20591. A duplicate copy should also be sent to your servicing Airports District Office. Requests for extension should be forwarded to the attention of Ben Castellano, Manager at the Washington address noted above.



## San Francisco District Office New Area Code

The Federal Aviation Administration, San Francisco District Office, located on 831 Mitten Road in Burlingame, California has a new area code. The new area code is 650. The old area code of 415 will still work for approximately six months.

## Training Class in

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## Honolulu

The Federal Aviation Administration and State of Hawaii will co-sponsor two 4-day classes in January 1998.

Each class will cover AIP programming, airfield lighting, FAR Part 139 certification, and paving. A similar training class conducted in January 1995 included government officials and consultants from Hawaii, Federated States of Micronesia, Republic of Palau, Guam, and the Northern Mariana Islands.

We again welcome participants from the Pacific area.

Any questions regarding this upcoming training should be directed to the Honolulu District Office, Daniel Matsumoto (808) 541-1242.



## Advanced Airport Safety and Operations Specialist Training

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November 16 to 19, 1997, the Federal Aviation Administration and the American Association of Airport Executives will sponsor an Advanced Safety and Operations Specialist (ASOS) School at the Airport Hilton and Towers in Los Angeles, California. This training is available to all interested in airport operations.

The Advanced training is patterned after the methods of the Harvard Business School and tailored to airport personnel responsible for the day-to-day operations of airports. The focus is on increasing awareness of FAA Part 139 airport certification program.

Airport personnel who have either attended an earlier basic course or have at least two years supervisory experience in airport operations are encouraged to attend. This Advanced ASOS training uses fewer prepared presentations and uses problem-solving workshops and breakout groups to encourage active participation in the proceedings.

For registration, contact the American Association of Airport Executives (AAAE) at:

- <http://www.airportnet.org/depts/meetings/calendar/calpub.htm>
- FAX: (703) 671-8622
- Telephone: (703) 824-0500.

## Airport Emergency Plan

The airport certification staff noticed some confusion among the Part 139 certificated airports regarding submission of documents to

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their airport certification inspector on tabletop drills and full-scale emergency exercises. Past submissions ranged from a letter stating that the event occurred to a letter with attachments including an attendance roster, summary of the event, and critiques received from observers at the full-scale drill.

For clarification, we require the following documentation:

- A review or summary of the tabletop, review meeting, full scale exercise or accident.
- A list of those attending the tabletop, review meeting, and a list of the agencies or units participating in the full scale exercise or accident.
- A summary of the problems disclosed and the solutions being pursued to deal with the problems.

If you have any questions regarding emergency plan requirements, please contact your airport certification inspector.

## ARFF Response Requirement

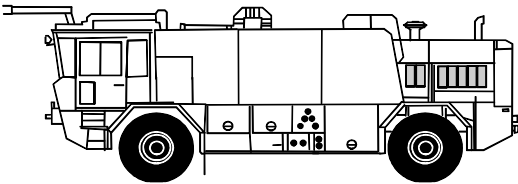
Each certificate holder is required to demonstrate compliance with 14 CFR section 139.319(I). This section mandates the first required ARFF truck to arrive at the midpoint of the farthest air carrier runway within 3 minutes

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from the initial alarm. All other required vehicles must arrive within 4 minutes.

The Airport Certification Safety Inspection (ACSI) shall ensure that the certificate holder demonstrates compliance with the provisions of this section. Specific guidance on conducting and timing a response is contained in Order 5280.5B, Section 330. Additional time should not be added to the timed response to accommodate conditions that exist at a specific facility except under circumstances referenced in that section.

In some cases, the certificate holder initially may fail to demonstrate the ability to comply with the performance requirement of this section. In these situations, the ACSI should consider a retest unless the opinion is that a retest would not be successful. The ACSI shall not conclude the physical inspection of the airport until the certificate holder exhibits the ability to conduct a successful ARFF response or an operational procedure is in place that demonstrates the ability to meet the performance requirement of this section.



These procedures could include (but are not limited to):

- The closure of a runway to air carrier operations
- The repositioning of an ARFF vehicle during air carrier operations.

In some situations, a long term solution may require the construction of a supplemental ARFF station, such as an existing runway bing

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lengthened or construction of a new runway. However, it should be reiterated that a demonstrated operational procedure needs to be in place before the conclusion of physical inspection. A test shall be performed to ensure that the newly implemented procedure is effective.

Subsequent surveillance inspections may be required to ensure continued compliance.

Documentation of the inability of the certificate holder to comply with the operational requirement of this section shall be indicated on a Letter of Correction issued to the certificate holder. The Letter of Correction shall indicate that a demonstrated procedure was implemented during the inspection that satisfies the operational performance requirement mandated by this section.

## Airportopics Mailing List

It is important that Airportopics is issued to everyone that needs the information. The mailing list is updated continuously as changes arise. Therefore, we ask you to assist and notify our office of any address or name changes. Also, if you know anyone who could benefit

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from this newsletter, please submit their name and address and we will add them to our mailing list.

Please mail the information to:

Federal Aviation Administration  
Western-Pacific Region  
Airports Division - AWP-612  
P.O. Box 92007 WPC  
Los Angeles, CA 90027

The newsletter is available on the FAA  
Western-Pacific Region, Airports Division  
Homepage at:  
<http://www.awp.faa.gov/ops/awp600.htm>

